



HOW TO MODIFY YOUR REGISTRATION

Before you click the modify icon, please verify you are on the correct QuiltWeek event.

1. First, go to the event registration page by clicking any of the “Register” buttons.



2. Next click the Modify Registration icon.

MODIFY REGISTRATION

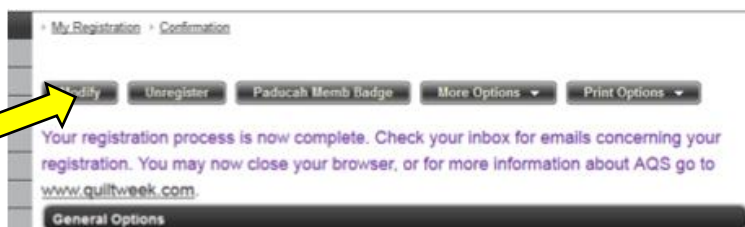
3. Enter your first and last name, email, & confirmation number (# from confirmation email) and click continue.

*First Name:
*Last Name:
*Email Address:
*Confirmation Number:

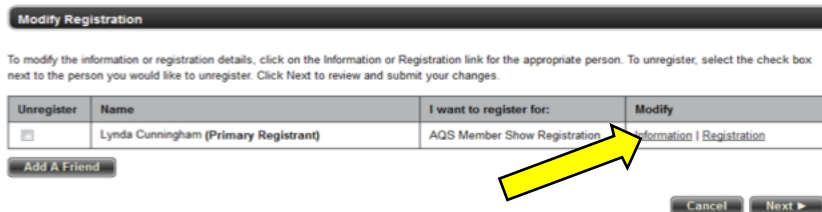
To have the Confirmation Number sent to you, click this link: [Confirmation Number](#)

Continue

4. This will take you to the following screen, Click on the word Modify.



5. Click on the word Registration under the Modify tab. This will take you back through the Registration Items.



From here, you may modify your registration. Make what changes you would like and click the Next button at the bottom.

NOTE: You will return to the Modify Registration screen (as seen in step 5).



6. To CONTINUE click NEXT until you reach the payment screen where you will enter your payment information, and CLICK FINISH (your modifications will not be saved until you click the Finish button).
7. You will receive a Modification Confirmation email.
8. Make sure you **reprint your name badge** to reflect the changes.

If at any point in time you need assistance, please feel free to contact the AQS office at 270-898-7903, ask for Show Registration.

Detail: POPPY'S RAINBOW by Mark L. Sherman

NATIONAL BRAND PARTNER **JANOME**
WHAT'S NEXT